

WAYNE COUNTY Fairgrounds Emergency Information



Wayne County, Indiana

Emergency Management Agency

401 East Main Street Richmond, IN 47374

Web Page: <http://co.wayne.in.us/ema/index.htm>

Fair Web Page: <http://www.wayneco4hfair.com>

Scan QR Code for Full Guidelines



Wayne County Fairgrounds Emergency Contact Information

911 Center (Police, Fire, EMS) - Emergency Communications Center	Dial 9-1-1 (765) 973-9355	After hours, Call 911
Wayne County EMA Director	(765) 973-9399	mcain@co.wayne.in.us
Emergency Operations Center (EOC)	(765) 973-9399	jduke@co.wayne.in.us
Fax:	(765) 973-9360	
National Weather Service	(937) 383-0031	
Wayne County Health Department	(765) 973-9245	
State Board of Animal Health	(317) 544-2400	www.in.gov/boah/
Amusement Ride Incidents (St. Fire Marshal)	800-669-7362	
Poison Control Center	800-222-1222	

Fair Staff Emergency Contact Information

Wayne County Extension Office	(765) 973-9281	wayneces@purdue.edu
Fax	(765) 935-3464	
Jonathan Ferris, Extension Director		ferrisj@purdue.edu
Wayne County Fair Office	(765) 939-0834	

Fair Buildings and Grounds Emergency Contact Information

Kuhlman Center (office)	(765) 935-6291	kuhlman@co.wayne.in.us
Fax:	(765) 935-3464	
Steve Higinbotham	Cell: (765) 969-5879	steveh@co.wayne.in.us
Brad Terhaar	Cell: (765) 914-8769	bterhaar@co.wayne.in.us

WELCOME to the Wayne County Fairgrounds! For Your Safety...

TO REPORT AN EMERGENCY: For emergency Fire – Police - EMS assistance...**CALL 911**

IN AN EMERGENCY: Follow the directions of Fairground Staff and Public Safety Officials

EXTENSION OFFICE: To report any 4-H related issue or concern call...973-9281. Located in the northwest corner of the Kuhlman Building. Hours during Fair: (generally) – 8 AM to 9 PM.

FAIR OFFICE: To report any concerns about our Fairgrounds track events, carnival or vendors call.... 939-0834. Located northeast of the Horse Show Arena. Hours (generally): 9 AM to 8 PM.

SO THAT EVERYONE CAN ENJOY THE FAIRGROUNDS...For the Wayne County 4H Fair
Knives, guns, alcohol and use of tobacco products are **PROHIBITED** by the Fair Committee.

The use of personal fireworks is not allowed by the Richmond Fire Department.

REMAIN AWARE OF WHAT IS GOING ON AROUND YOU: The fairgrounds may have lots of moving parts – vehicles, rides, animals and people – all of them can hurt you if you don't pay attention

IF YOU SEE SOMETHING, SAY SOMETHING: Report suspicious or possible criminal activities to law enforcement or call 911. If it causes you concern, it is a concern to us

ANIMAL CARE EMERGENCY: Notify the Building Superintendent and call the Extension Office...973-9281

MISSING CHILD: Report to Wayne County Sheriff's Department or call 911

TIP: Use your cell phone to take a picture of your kids – *right now*.

If your child is missing, you have a very current picture to share with us.

DESIGNATED FAMILY MEETING PLACE: In front of the Fair Office or Kuhlman Center

THUNDERSTORM: *If thunder roars, go indoors.* Do not stay in open areas, rides or tents in a thunderstorm. Go to one of the enclosed buildings and enjoy the indoor attractions of our fairgrounds until 30 minutes after the storm passes.

HIGH WIND: Do not stay in a tent or other temporary structure if winds may exceed 40 mph. Go to one of the enclosed buildings and enjoy the indoor attractions of our fairgrounds.

TORNADO RISK: All Fairground activities and the fairgrounds should be closed. Go safely to another location or your home storm shelter.

THOSE WITH FUNCTIONAL NEEDS: If you need assistance getting in or around the Fairgrounds, ask any of our Fairground Staff or event planners.

KEEP PERSONAL ITEMS UNDER YOUR DIRECT CONTROL AT ALL TIMES

ENJOY THE FAIRGROUNDS!

Security & Safety Considerations

The Wayne County Fairgrounds has taken a proactive stance in preparing for any and all emergencies. People wish to feel secure and are now willing to accept the fact that certain procedures may be necessary to aid in the prevention of a mishap.

Fairground Staff are empowered within their areas of responsibility to take preventive measures to assist the professional law enforcement officers and emergency responders. Please enforce and pass on these preventive measures to your assistants.

1. The Wayne County Fairgrounds Emergency Response Guidelines are available for review in the Fair Office or online. [Wayne Co. Emergency Response Guidelines.](#)
2. Inspect your area frequently. Note the items that are required for safe and successful operation. Make note of and report any items that seem out of place.
3. Enforce safety and public health requirements at all times. Report any dangerous items and situations. Look for trip hazards, fire hazards, and other safety related problems.
4. Know how to report an emergency and summon emergency assistance. Know the location of the closest fire extinguisher and how to safely use it (review the instructions on the extinguisher label before you need it). Know the location of the Fair Office, Extension Office and be able to direct others to these locations.
5. Know the Fair Office number...(765) 939-0834. The Extension Office number is 973-9281. In an emergency, Call 911.
6. Mark all objects with owner's name with special attention to coolers, boxes and other items that could be a potential concern.
7. ALL ITEMS ARE SUBJECT TO SEARCH!
8. Report any activities or individuals that seem out of place. If you see something, say something... If you see something suspicious or that causes you concern, report it to law enforcement or call 911.
9. Vehicle traffic may be restricted on the main grounds. Please load heavy equipment prior to the daily rush times.
10. Keep an eye on the weather. Maintain awareness of weather conditions and any expected bad weather. If thunder roars, go indoors. Tents, temporary structures and open areas are not safe places to be in any thunderstorm. Secure loose outdoor objects and remove banners and displays that may become windblown missiles. Direct others to enclosed buildings until 30 minutes after a thunderstorm passes. Tents and temporary structures are not safe in high winds over 40 mph. Again encourage others to enjoy the indoor attractions of our fairgrounds.
11. In the event of injured person(s), do not attempt to move the person unless there is immediate danger of exposure to a hazard. Dial 9-1-1 and Report the situation.
12. The likelihood that your staff have cell phones can aid in an emergency situation.
 - a. Make sure they are aware of the fair office number...(765) 939-0834
 - b. Appoint a person as the designated communications contact.
13. Remember to find time to enjoy the fairground events for yourself and your family.

Camping / After Fairground Hours Considerations

Individuals and families that choose to camp at the fairgrounds after hours do so at their own risk and are responsible for their own safety and security. The Kuhlman Center staff will ensure that restrooms that provide safe refuge from storms will remain unlocked and accessible to campers.

Individuals and families that will camp or stay overnight are encouraged to:

DO THE FOLLOWING:

- Develop a Safety Plan that includes family contact numbers, meeting location if you become separated and critical emergency actions. Review the plan with the entire family.
- Assemble a first aid kit and an emergency supply kit.
- Make arrangements with friends or family in the Richmond area that may allow you to use their home for a tornado shelter, if needed. Make sure to include the phone number, address and directions to their home in your Family Plan.
- Have a properly programmed NOAA Weather Alert Radio and spare batteries. If the radio is SAME (Specific Area Message Encoding) capable, the code to enter to receive alerts for Wayne County is 018177; Fayette Co. 018041; Henry Co. 018065; Rush Co. 018139
- Go to www.nixle.com and sign up to receive emergency notification from the Wayne County Emergency Management Agency. The service is free. You can select either text messages sent to your cell phone (you may be charged to receive these text messages, depending on your cellular service plan) or email sent to your email account, or both. You also may text 888777 in the “to” field of a text message and enter the zip code 47374 in the “body” of the message and send it to sign up for Nixle alerts.
- If someone is injured, provide first aid within your training. Do not move the injured person unless they are in immediate danger. Call 9-1-1.
- To report an emergency or summon emergency assistance **Call 9-1-1**. Be sure to tell the 911 Operator that you are located at the Wayne County Fairgrounds and give the operator the specific location on the grounds where the emergency assistance is needed. The address for the Fairgrounds is **861 North Salisbury Road, Richmond**.
- Give the 911 Operator your cell or phone number in case the call is interrupted, and they need to call you back. Stay on the line with the 911 Operator and answer their questions. The 911 Operator will tell you if you can hang up.
- If able, send someone who is familiar with the specific location of the emergency to the Salisbury Rd. Gate to direct emergency responders.
- In the event of a severe thunderstorm warning, do not remain in tents. Seek immediate shelter in available restroom facilities on the grounds or in one of the open structures.
- In the event of a tornado warning, gather family members and leave the fairgrounds immediately or go to your pre-arranged tornado shelter location.
- Keep any fires small and attend them at all times. Observe “No Open Burning” orders.
- Report any injuries or damage to personal property to the Fairground Office when it opens.