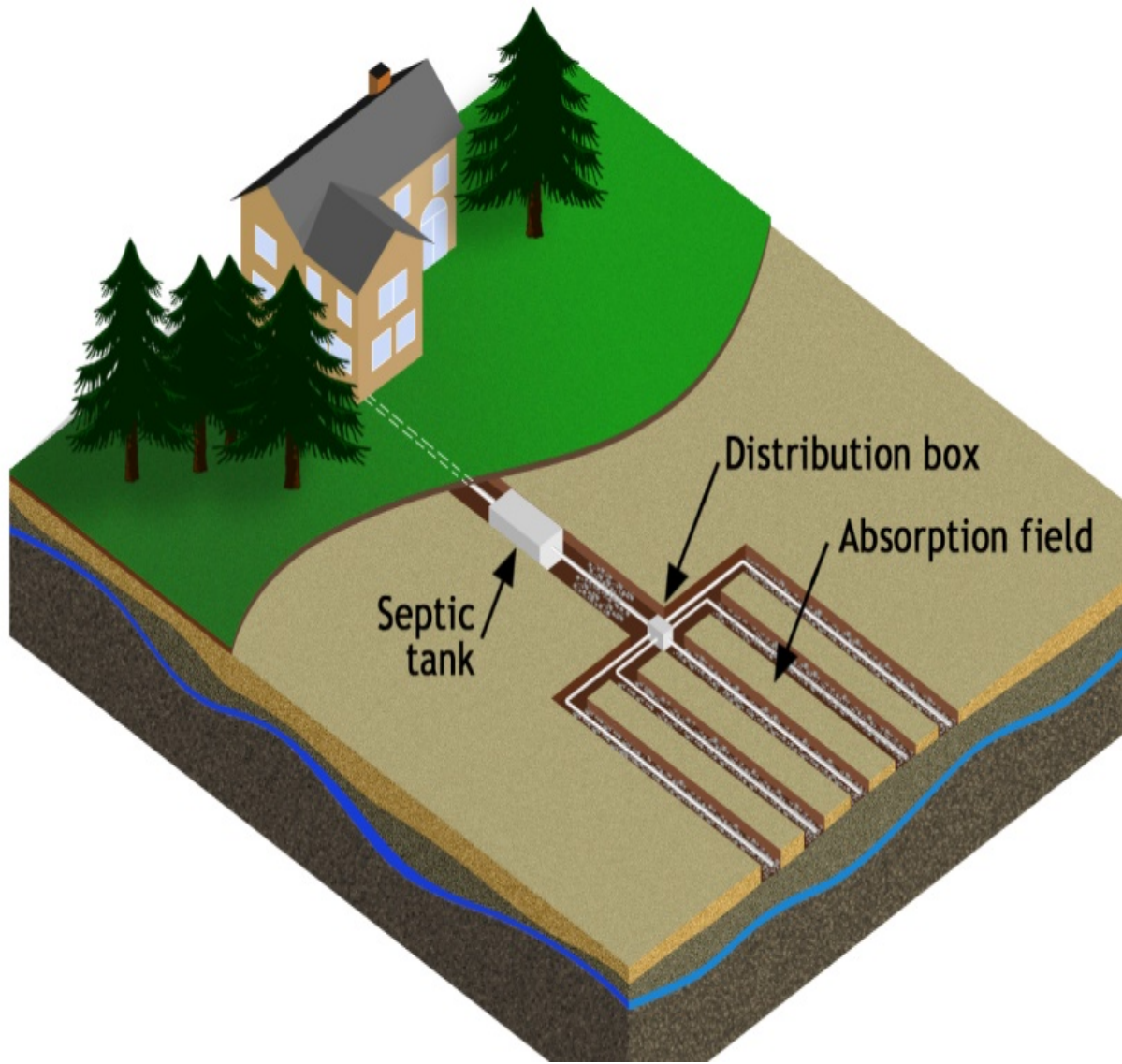


Wayne County Health Department

100 South 5th Street Richmond, IN 47374
(765) 973-9245 – Fax (765) 973-9361

Septic Permit Application

septic permit application



Important Information!!!!!!

Are you considering building a new home, adding an addition onto an existing structure or just buying a lot for the future?



Have you.....

- Made an application for an Improvement Location Permit?
- Planned to exchange a mobile or modular home?
- Applied for a building permit?
- Determined if you need a new postal address?
- Applied for a permit to construct a driveway?
- Made an application for Notice of Assessment Registration?
- Made a site plan to insure the proper location of property lines, easements, driveway location, sewage system location and "set back" dimensions?
- Made an application for Certificate of Occupancy?
- Made an application for a Septic Permit?

If you answered "NO" to any of these questions or have additional questions concerning your planned building project, first contact the representatives from the Department of Buildings and Development and the Department of Planning and Zoning for Wayne County, so they may assist and help you through the process.

They can be contacted by visiting their offices located Wayne County Annex Administration Building, upper level, north wing, Richmond, Indiana; or by calling (765) 973-9297 or (765) 973-9249.

Procedures Regarding connecting to new home construction, adding a bedroom, and repair/replacement of an existing residential sewage disposal system.

1. Complete the attached “Application for Septic Permit” and return it to the Wayne County Health Department (WCHD). It is important that all the information is accurate and correct. Any changes to the proposed design of the home (e.g. changing the number of bedrooms, adding/removing a basement, adding/removing plans for a jetted tub, etc...) will require a new, updated permit. Also, please note that according to the Indiana State Department of Health *Rule 410 IAC 6-8.1*, *the size of the septic system is determined, in part, by the number of bedrooms or bedroom equivalents in the home.* Be sure that the number of bedrooms listed on this application matches the number of bedrooms or bedroom equivalents reported to the Wayne County Planning and Zoning Department when obtaining a building permit.
2. Secure a Soil Scientist (See attached list). Please note that a soil absorption field must contain a minimum of three (3) soil evaluation locations in order to be accepted for use. It is recommended that a homeowner contact a registered contractor prior to the soil evaluation to ensure proper placement of the soil test locations in relation to the proposed soil absorption field.
3. After the soil test is completed, an on-site evaluation must be completed by the WCHD.
4. Written recommendations will be made by the WCHD and provided to the property owner or registered contractor.
5. Secure a registered contractor from the “Wayne County Health Department Contractor’s List”
6. Submit a plan of construction or layout of the proposed septic system. (PLANS MUST BE CLEAR AND CONTAIN ELEVATIONS AND DISTANCES TO BUILDINGS, BODIES OF WATER, ROADWAYS AND DRIVEWAYS}
7. Following plan approval, a permit may be issued.

Mobile Home or Modular Exchange

1. Complete the attached “Application for Septic Permit” and return it to the WCHD.
2. Contact the WCHD for an appointment for a septic inspection.
3. Following the inspection, the WCHD will send a letter to the Planning and Zoning Department, detailing the condition of the septic system.

I (we), as the property owner(s), hereby certify that all the information provided in this application is truthful and accurate, and that there are no misrepresentations or falsifications of these statements and answers to the questions laid out in this document. **I am aware that any such misrepresentation, falsification, and/or changes in the information without consulting the Wayne County Health Department are grounds for the revocation of an issued permit and possible legal action.**

Further, I (we) understand that I (we) as the property owner(s) alone am responsible for securing any permits, assuring proper construction, and the maintenance and repair of the private sewage disposal system, for which I have applied and to assure that the same complies with all applicable rules, regulations, orders and statues regarding private sewage disposal systems.

Signature of Property Owner/Applicant

Date

Signature of Property Owner/Applicant

Date

I, as the agent/Contractor have reviewed the above application and believe the information contained therein to be accurate. Further, I am personally familiar with the applicable rules, regulations, orders and statues regarding the installation, maintenance and repair of private sewage disposal systems in Wayne County and will comply with such.

Signature of Agent/Contractor

Date