

REQUEST FOR PROPOSALS

NOTICE IS HEREBY GIVEN that Wayne County, Indiana (“County”), by its Board of County Commissioners (“Board”), will on Wednesday, November 10, 2021, at 10:00 a.m., at its regular public meeting held in the Commissioners’ / Council Chambers, 401 East Main Street, Richmond, Wayne County, Indiana, receive and open proposals for the provision of the design, build, delivery and installation of replacement furniture, furnishing, and ancillary equipment (the “Project”) to be used in the operation of County’s existing Emergency Communications Center comprised of six (6) PSAP/dispatch stations providing emergency communication services for all public safety agencies based in the County. Project requirements are detailed in the *Specifications for Request for Proposals* that have been prepared by, and may be obtained from, the County’s Project facilitator, Ritter Strategic Services, LLC, by emailing requests for copies of the specifications to the Project facilitator at barry.ritter@ritterstrategicservices.com or by emailing such requests to the Board at bfields@co.wayne.in.us. There is no charge for the specifications. Proposals may include voluntary alternates as well as a mandatory alternate, as more specifically described in the Specifications. Any such tendered voluntary alternate may be discussed by the County with other offerors (while not identifying the proposer of such alternate) whose proposals could be impacted by the alternative proposal. Those other offerors will be given an opportunity to respond to the tendered alternate proposal so as to promote the fair and equitable treatment of all offerors that is required by IC 5-22-9-9(a).

Factors that shall enter into the County’s consideration of the submitted proposals are set forth in the Specifications and include, but are not limited to, the financial costs to the County (although such costs will not necessarily be the sole or necessarily determinative criteria), the level of the proposer’s experience with similar projects, staffing, prior client references, and the proposed layout and office design of the new workstations set forth in the proposal; all as more specifically set forth in the Specifications. Wayne County reserves the right to reject any proposal; to waive any irregularities in any proposal; and/or to engage in discussions and negotiations with any proposer/bidder after opening the proposals and prior to the award of any contract. No proposal may be withdrawn for a period of sixty (60) days after the above date for receipt and opening of the proposals.

A mandatory pre-proposal meeting shall be held at the offices of the Board, on Friday, October 15, 2021, at a time to be announced by the Project facilitator.

Wayne County Commissioners

By: S/ Kenneth E. Paust
Kenneth E. Paust, President